



***'The Holocaust Explained'
Risk Assessment for London Schools***

Further information and inquiries should be made to:

***Bob Usher
Content Manager
London Grid for Learning
Cl Tower
St Georges Square
New Malden
Surrey KT3 4HG***

T: 07860 783 984

E: bob.usher@lgfl.org.uk

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Version Control

Version	Date	Author	Changes / Comments
0.1	25/08/2010	Bob Usher	Creation
0.2	1/09/10	Bob Usher	Addition to content
0.3	16/12/10	Bob Usher	Edit to content

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Introduction

The purpose of this risk assessment and subsequent actions, is to remove any potential conflict within the resource at the point of launch and subsequent use with its intended audience. It has been collectively agreed by the project development team that the inclusion of links to social networking sites is a valid and justifiable inclusion and enhance the resource.

The risk assessment will not feature in the final resource, but it will be hosted on the LGfL website to support teachers safe use of the resource.

Risk assessment and mitigation

Impact Level (input)	Protective Marking (output)
0	No risk
1	Mild risk
2	Medium risk
3	Significant risk

Risk Assessment – Student use

	Risk	Risk Level	Mitigation Action	Action required
Social Networking (In school)	Student creates a facebook (or similar) account and does not understand the security settings. Personal information inappropriate for a school community audience is able to be accessed	3	Guidance provided on LGfL website and / or in the 'Holocaust Explained' resource.	Link to LGfL e - safety pages on LGfL website on project trigger page. Reminder in resource and on LGfL website to users of social network sites terms and conditions eg. minimum age requirements
Social Networking (Out of school)	Student is taken through to inappropriate facebook (or similar) groups via links within other users / user groups		Disclaimer provided on LGfL website and / or in the 'Holocaust Explained' resource for content of external linking sites.	
	Under age Student creates a facebook (or similar) account as a result of using the Holocaust Explained resource	3	KS3 resources do not have Social networking links eg. Minimum age requirements mean that some KS3 students are too young to have facebook accounts.	
	Parents responding negatively to a school using resource that features a link to social networking sites	1	Sample letter for schools to use to explain issues to parents	Template letter created for schools so they can print and send to parents of students using the resource. Letter to be created and made available as download from LGfL website and / or 'Holocaust Explained' resource.
Filtering Issues (In school)	Students not able to access facebook (or similar) in school – so teacher unable to develop understanding of issues associated with risks with students when in school	2	Filtering management guidance provided by LGfL on LGfL website to users of social network sites terms and conditions eg. minimum age requirements	LGfL to write guidance for download from LGfL website as .pdf
Filtering Issues (Out of School)	Students may not be aware that links that may be restricted in school are not restricted at home.	3	Disclaimer advice regarding external links within facebook may take users to inappropriate unmonitored sites / facebook groups.	Reminder on LGfL website to users of social network sites terms and conditions eg. minimum age requirements

Risk Assessment – Teacher

	<i>Risk</i>	<i>Risk Level</i>	<i>Mitigation Action</i>	<i>Action required</i>
Social Networking (In school)	Teacher creates a facebook (or similar) account as a result of using the Holocaust Explained resource and does not understand the security settings.	2		LGfL to write initial .pdf guidance for download from LGfL website
Social Networking (Out of school)	Personal information inappropriate for a school community audience is able to be accessed by students	2		
Filtering Issues (In school)	facebook (or similar) is filtered in school – so teachers cannot demonstrate safe use of face book links or issues surrounding social networking links	3	Provide .pdf downloadable guidance for teachers about filtering issues in school	
Filtering Issues (Out of School)	Links that may be restricted in school are not restricted at home. The teacher may not be aware and have not adequately prepared their students for this possibility	2	Provide .pdf downloadable guidance for teachers about filtering issues out of school	